

Date:

Authorization Form

Subject: To allow the placement officer to update email address for the purpose of campus recruitment

To,

HR Department,

Allerin Tech Pvt Ltd

Dear Sir/ Ma'am,

I, _____ , Placement Officer of _____
College/Institution, request you to update your records with email address as stated below
to use for campus recruitment activity with your company.

College Address:

State: _____

Pin Code: _____

Old Email address:

New Email address:

Reason for changing Email address:

Contact Number:

Alternate Contact Number:

I hereby certify that all the information stated in this authorization form is true and correct and acknowledge that if there is any change, it is my responsibility to intimate HR Department of Allerin.

Yours Faithfully,

Name: _____

Name: _____

Signature of Placement Officer

Signature of Principal